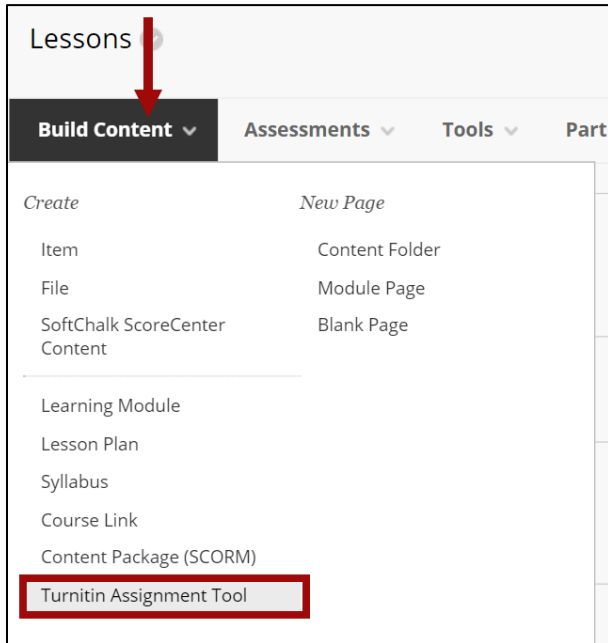


Turnitin – Assignments – Creating

Creating an Assignment

1. Within a course, navigate to a content area.
2. Select **Build Content**, then choose **Turnitin Assignment Tool**.



3. On the next page, enter the following:
 - a. **Title** – The assignment title.
 - b. **Instructions** – The assignment instructions.
 - c. **Max Grade** – The point value for the assignment. A grade column will be created in the grade center.
 - d. **Start Date** – The date and time students can begin submitting the assignment.
 - e. **Due Date** – The date and time student papers are due.
 - f. **Feedback Release Date** – The date and time students can begin viewing the comments and grades instructors have left on their papers in GradeMark.
 - g. **Enable PeerMark** – Enable this option to add PeerMark assignments to the assignment.

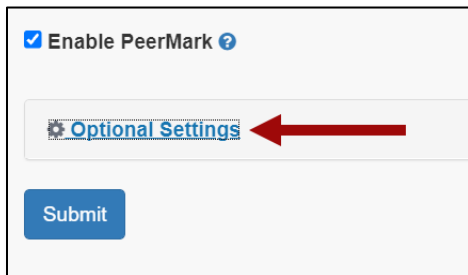
The screenshot shows the assignment creation form. It has the following fields and values:

- Title** (a): Oceanography Essay
- Instructions** (b): Write a 1000 page essay on how Oceanography affects our daily lives.
- Max Grade** (c): 100
- Start Date** (d): 2021-10-18 00:00 EDT
- Due Date** (e): 2021-11-01 23:59 EDT
- Feedback Release Date** (f): 2021-11-05 00:00 EDT
- Enable PeerMark** (g): ☒

Enabling the Turnitin Settings

NOTE: Select the blue checkmark next to a title for help on the topic.

1. Select the **Optional Settings** link.

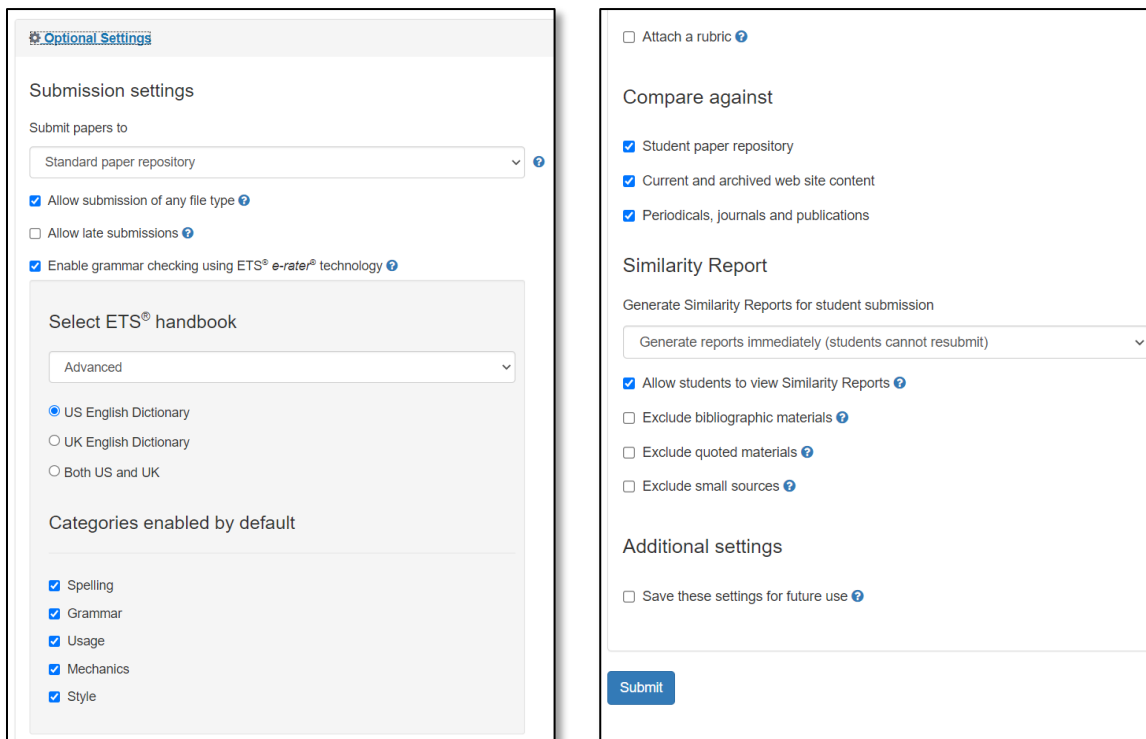


Enable PeerMark ?

[Optional Settings](#)

Submit

2. Review and enable the Turnitin settings for the assignment.



Optional Settings

Submission settings

Submit papers to

Standard paper repository

☒ Allow submission of any file type ?

☐ Allow late submissions ?

☒ Enable grammar checking using ETS® e-rate® technology ?

Select ETS® handbook

Advanced

☒ US English Dictionary

☐ UK English Dictionary

☐ Both US and UK

Categories enabled by default

☒ Spelling

☒ Grammar

☒ Usage

☒ Mechanics

☒ Style

☐ Attach a rubric ?

Compare against

☒ Student paper repository

☒ Current and archived web site content

☒ Periodicals, journals and publications

Similarity Report

Generate Similarity Reports for student submission

Generate reports immediately (students cannot resubmit)

☒ Allow students to view Similarity Reports ?

☐ Exclude bibliographic materials ?

☐ Exclude quoted materials ?

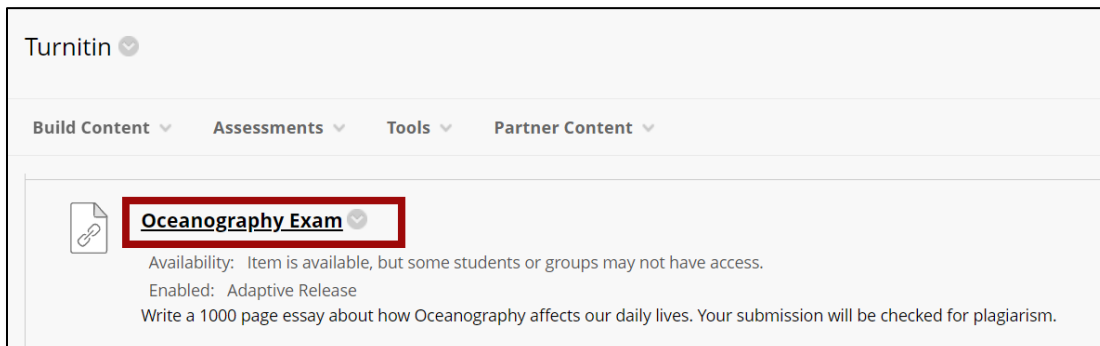
☐ Exclude small sources ?

Additional settings

☐ Save these settings for future use ?

Submit

3. When done, select **Submit**.
4. The settings will be saved and the assignment will appear in the content area. **NOTE:** *Adaptive Release will be enabled on the assignment. A date criteria is applied based on the Start Date entered for the assignment.*



Turnitin

Build Content Assessments Tools Partner Content

[Oceanography Exam](#)

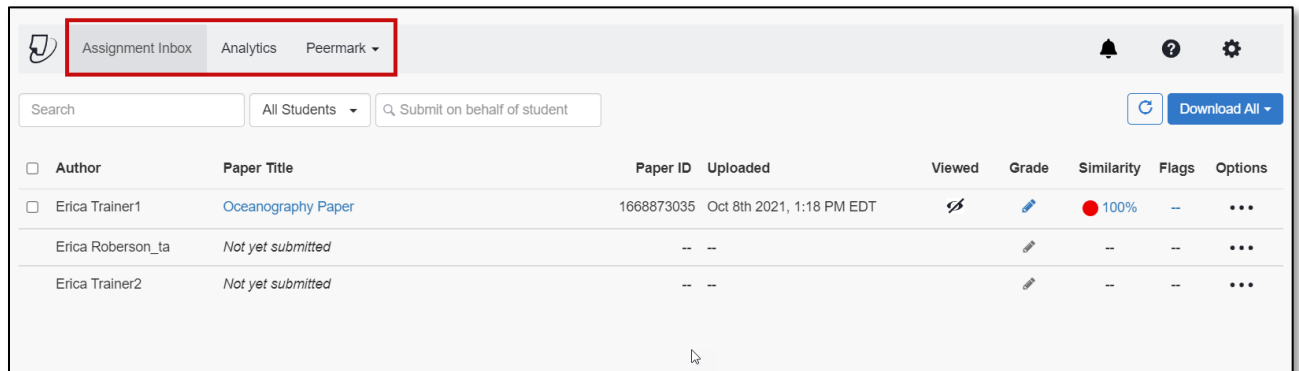
Availability: Item is available, but some students or groups may not have access.

Enabled: Adaptive Release

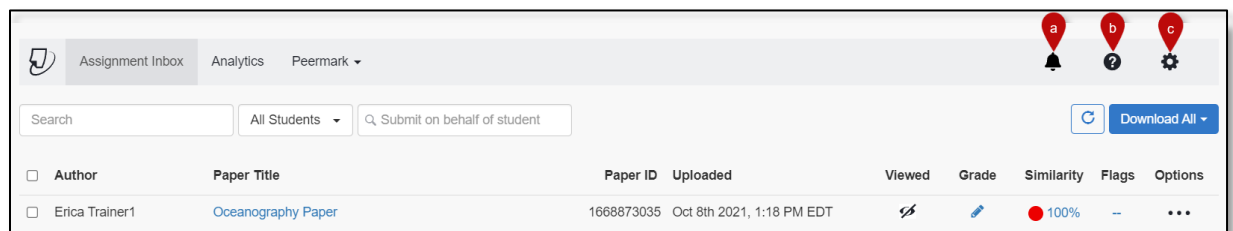
Write a 1000 page essay about how Oceanography affects our daily lives. Your submission will be checked for plagiarism.

Viewing Submissions

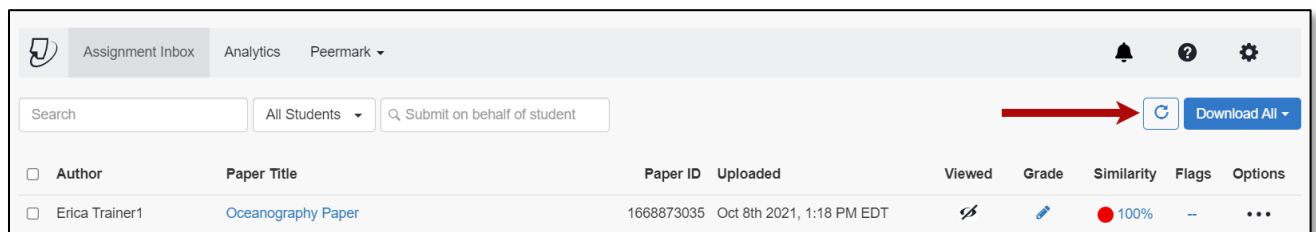
1. To view student submissions, from the content area, select the **assignment link**. The *Assignment Inbox* will appear.
2. There are three tabs, *Assignment Inbox*, *Analytics* and *Peermark*.



3. On the right, there are three icons, Notifications, Helpdesk and Settings.
 - a. **Notifications** – View new messages or announcements.
 - b. **Helpdesk** – View Turnitin’s help page.
 - c. **Settings** – View/modify the Turnitin settings for the assignment.

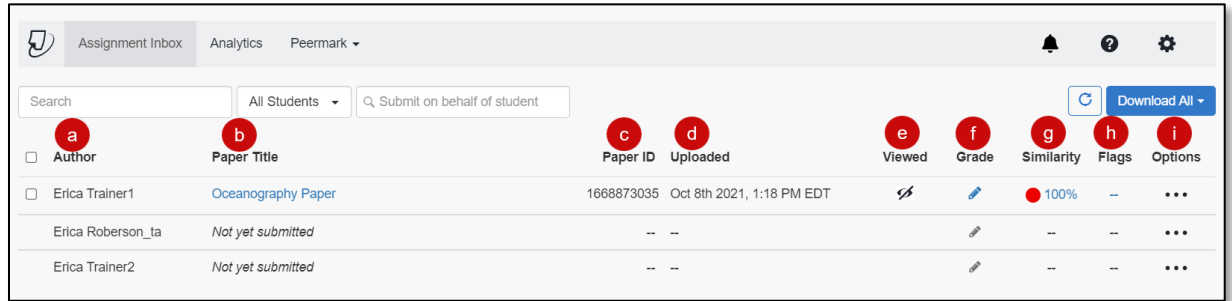


4. Underneath the icons on the right, is the *Refresh* button and the *Download All* button. Select the **Download All** button and choose an item to download. The item will be downloaded for all students.



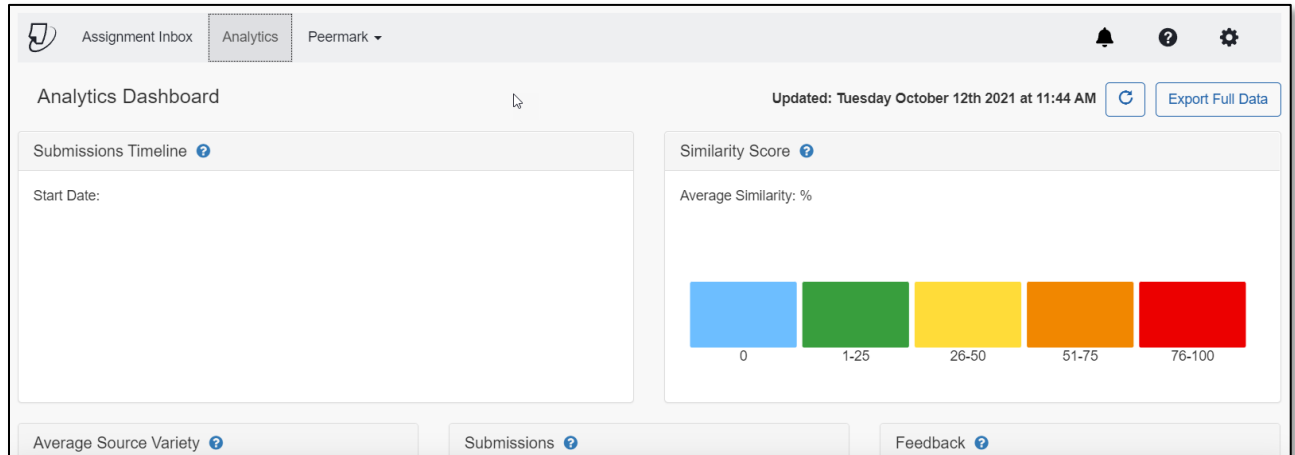
5. The *Assignment Inbox* shows:
 - a. **Class Roster** – Lists all students enrolled in the course, regardless of submission status.
 - b. **Paper Title** – Displays if the paper has been submitted. If the paper has been submitted, the title of the assignment entered by the student upon submission will appear.
 - c. **Paper ID** – Each submission is assigned an ID number.
 - d. **Uploaded** – Shows the date and time the paper was submitted.
 - e. **Viewed** – Shows if the student has viewed the feedback.
 - f. **Grade** – View the Instructor Feedback in Turnitin and enter a grade.
 - g. **Similarity** – Shows the percentage of similarity matches found in the paper. Select the percentage to open the Feedback Studio and view similarities.
 - h. **Flags** – Shows flags Turnitin has applied in the paper for review.

- i. **Options** – Choose the three dots to either upload a new document for the student, download the submission, or delete the submission.



<input type="checkbox"/>	a Author	b Paper Title	c Paper ID	d Uploaded	e Viewed	f Grade	g Similarity	h Flags	i Options
<input type="checkbox"/>	Erica Trainer1	Oceanography Paper	1668873035	Oct 8th 2021, 1:18 PM EDT			100%	--	...
	Erica Roberson_ta	Not yet submitted	--	--			--	--	...
	Erica Trainer2	Not yet submitted	--	--			--	--	...

6. The *Analytics* tab shows the statistics for a variety of areas.



7. Select the **PeerMark** tab to setup *PeerMark assignments* and to view *PeerMark Reviews*.

