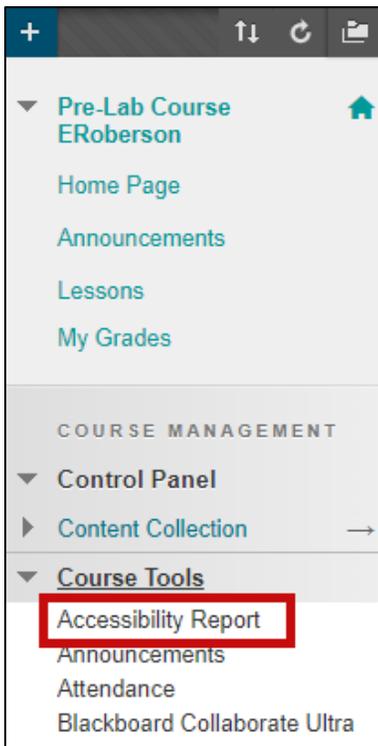# Course Tools – Accessibility – Blackboard Ally Accessibility Report Introduction

The Blackboard Ally Accessibility (Instructor) Report provides a course summary and overview of the accessibility of a course. It provides a central location for instructors to view and fix accessibility issues in their course(s). This handout will explain how to access, read and utilize the report to initiate correcting accessibility issues.
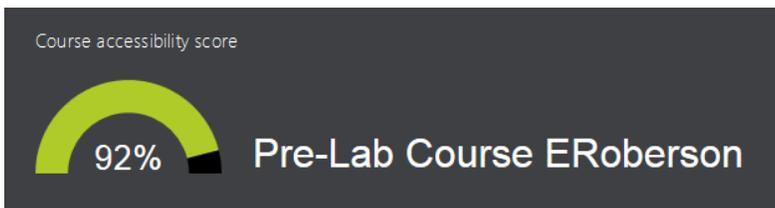
Accessing the Instructor Report

To access the instructor report, navigate to the Control Panel. Select **Course Tools** and then choose **Accessibility Report** from the list.
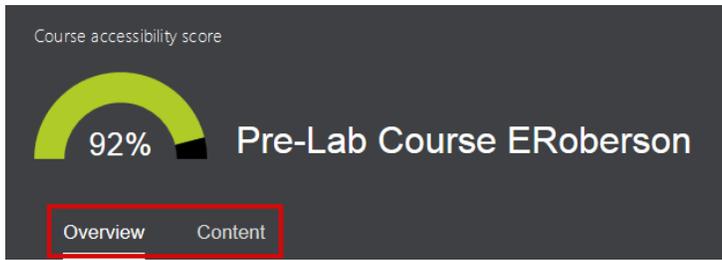

Instructor Report Overview

At the top of the report is the course accessibility score and the course name. Scores range from 0% – 100%. Instructors should strive to get their courses as close to 100% accessible as possible.
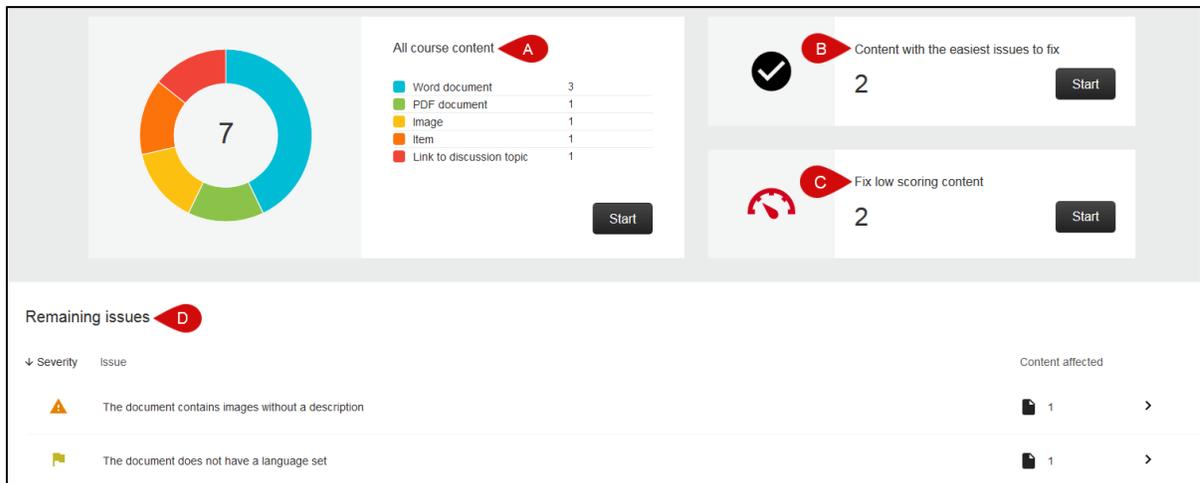
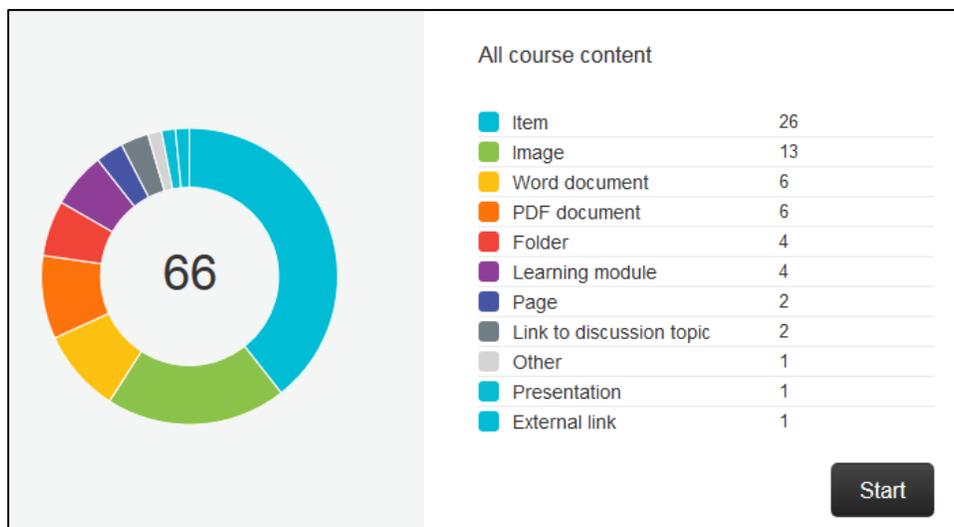Underneath the score are two tabs, *Overview* and *Content*.

The *Overview* tab shows a breakdown of:

A. All course content
B. Content with the easiest issues to fix
C. Fix low scoring content
D. Remaining issues

Overview: All Course Content

In the *All course content* module instructors can see how many content items exist in the course along with the content item types.

Select **Start** to go to the Content tab to review and fix the items. The Content tab shows the following:

 A. The name of the content item.
 B. The type of content item.
 C. The number of issues the content item has.
 D. The accessibility score for the content item.

Select an item to navigate to the instructor feedback panel to initiate correcting accessibility issues.

Overview: Content with the easiest issues to fix & Fix low scoring content

The next area on the *Overview* tab is *Content with the easiest issues to fix* and *Fix low scoring content*. Select the **Start** buttons to begin correcting these issues.

Remaining Issues

At the bottom of the report is a list of the remaining issues in the course. The issues are prioritized from severe to minor.

Icon	Severity	Description
	Severe	These issues are the greatest risk to accessibility and require the most attention.[1]
	Major	These issues impact accessibility, and while not severe, require attention.[1]
	Minor	These issues should be considered for a better accessibility score.[1]

The *Content Affected* column shows the number of content items with that issue. Select an issue to view the content items affected and begin correcting the issues.[1]