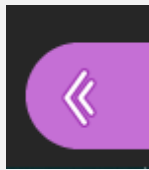


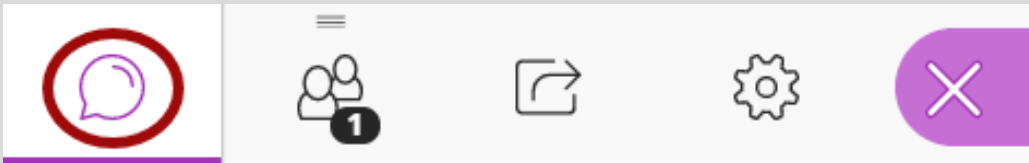
Welcome to the webinar,
Getting Started with Blackboard
We will begin the session shortly.

If you are not logged in with identifying information, you will be removed from the session. Please rejoin and when prompted enter in your first name, last name, and College/Organization.

Audio has been disabled. Enter all Questions in the Chat Panel.



Open the Collaborate Panel for more settings.

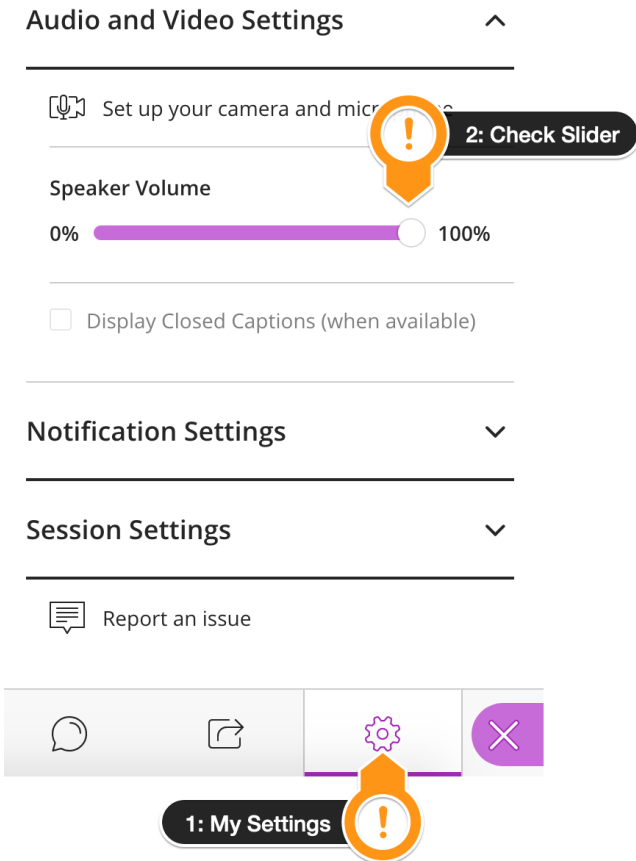


Select the Chat bubble (first icon) to open the Chat Panel.

NOTE: *Chrome* and *Firefox* are the recommended browsers for the best Collaborate experience.

Sound Check in Progress

- If you are having issues with sound:
 - we recommend **Chrome** or **Firefox** for the best experience
 - make sure your browser tab is not muted (unmute site / unmute tab option when right clicking the session tab)
 - refresh your browser window
 - make sure your session sound is turned up to 100% (go to the settings cog to check)





Technical College System of Georgia

Getting Started in Blackboard

Erica Roberson, GVTC

Blackboard Reminders

- Our webinars are conducted for all three groups, Technical Education, Economic Development and Adult Education. Each group may be at different places in Blackboard so keep in mind that you may not have access to all of the tools/features that we cover in the webinars.
- If you do not yet have access to Blackboard or do not have access to a Blackboard course, please reach out to your contact person for Economic Development or Adult Education.
- Your contact person will let you know when your access will be available.
- If your course is copied from a Master, go into the course before the start of the term to make sure everything looks correct and is working the way it should.

Overview

- System Navigation and Course Navigation
- Creating Content
- Ally
- Communication Tools
 - Announcements
 - Email
- Discussions
- Assignments
- Tests

System Navigation

The screenshot displays the Blackboard Training & Resources interface. At the top left is the Technical College System of Georgia logo. The main header reads "Training & Resources". A user profile for "Erica Roberson_inst" with a notification count of 17 is shown in the top right. A "Global Navigation Menu" is highlighted with a red arrow pointing to the top right corner. The main content area is divided into three columns: "Quickly" (with options like Post Announcement, Send Email, Post Content, Post Link, Create Assignment, Create Calendar Event), "Course List" (with a "Manage Course List" button and a list of courses including ERoberson Demo Course, ERoberson_ILP_Playground, ERoberson_Test Course, Playground Course 2_ERoberson, and Pre-Lab Course ERoberson), and "Blackboard" (with a "Regular Blackboard Friday Morning Time" section). A "Settings" menu is open on the right, listing options such as Change Text Size, High Contrast Setting, Personal Information, Edit Notification Settings, Notifications Dashboard, and Privacy and Terms of Use. A red arrow points to the "Settings" option in the menu. The URL at the bottom is: https://gvtclearn.blackboard.com/webapps/portal/execute/tabs/tabAction?tab_tab_group_id=_94_1&forwardUrl=edit_module%2F_22_1%2Fbbcourseorg%3Fcmd%3Dedit&recallUrl=%2Fwebapps%2Fportal%2Fexecute%2Ftabs%2FtabAction%3Ftab_tab_group_id%3D_94_1

Course Navigation

The screenshot displays the Blackboard course navigation interface. At the top, the 'Home Page' is selected. A red arrow labeled 'Student Preview' points to the preview icon. Another red arrow labeled 'Edit Mode is: ON' points to the edit mode toggle. On the left sidebar, a red box highlights 'Course Tools' under the 'COURSE MANAGEMENT' section, with a red arrow labeled 'Add Menu Item' pointing to the plus sign above it. The main content area features a 'Course Menu' header with an 'Add Course Module' button and a 'Customize Page' button. Below this are three sections: 'Announcements' (no announcements), 'What's New' (no notifications), and 'Alerts' (no notifications). A 'GVTC Webinar Getting Started with Blackboard' alert is visible under the 'Retention Center Alerts' section.

Create Content Example

The screenshot shows a software interface with a top navigation bar. The 'Start Here' dropdown is visible. The 'Build Content' dropdown menu is open, and its items are organized into three sections: 'Create', 'New Page', and 'Mashups'. The 'Build Content' menu label, 'Item', 'Content Folder', and 'YouTube Video' are highlighted with red boxes. A red arrow points from the 'Build Content' menu label to the 'Assessments' menu label.

Section	Item
Create	Item
	File
	SoftChalk ScoreCenter Content
	SignUp List
	Quickly Upload Cloud Content
New Page	Content Folder
	Module Page
	Blank Page
Mashups	Flickr Photo
	SlideShare Presentation
	YouTube Video
	Films on Demand Video

Announcements Example

COURSE MANAGEMENT

- ▼ Control Panel
- ▶ Content Collection →
- ▼ Course Tools
 - Accessibility Report
 - Achievements
 - Announcements**
 - Attendance
 - Blackboard Collaborate Ultra
 - Blogs
 - Contacts
 - Content Market Tools
 - Course Calendar
 - Course Materials Hub
 - Data Sense Building Block

Announcements

New Announcements appear directly below the repositionable bar. Reorder by dragging announcements to new positions. Move priority announcements above the repositionable bar to pin them to the top of the list and prevent new announcements from superseding them. The order shown here is the order presented to students. Students do not see the bar and cannot reorder announcements.

Create Announcement ↑↓

Welcome to TCSG 1101!

Posted on: Thursday, March 19, 2020 1:19:27 PM EDT

Welcome to the course!

Posted by: Erica Roberson_inst
Posted to: GVTC Webinar
Getting Started with Blackboard

New announcements appear below this line

Email Example

COURSE MANAGEMENT

- Control Panel
- Content Collection →
- Course Tools
 - Accessibility Report
 - Achievements
 - Announcements
 - Attendance
 - Blackboard Collaborate Ultra
 - Blogs
 - Contacts
 - Content Market Tools
 - Course Calendar
 - Course Materials Hub
 - Data Sense Building Block
 - SafeAssign
 - Self and Peer Assessment
 - Send Email**
 - SoftChalk - Synchronize

Send Email

Send emails to others in your course without having to switch to your email provider. [More Help](#)

All Users

Send email to all of the users in the Course.

All Groups

Send email to all of the Groups in the Course.

All Teaching Assistant Users

Send email to all of the Teaching Assistant users in the Course.

All Student Users

Send email to all of the Student users in the Course.

All Instructor Users

Send email to all of the Instructor users in the Course.

All Observer Users

Send email to all Observer users in the Course.

Single / Select Users

Select which users will receive the email.

Single / Select Groups

Select which Groups will receive the email.

Single / Select Observer users

Send an email to selected Observer users.

Single / Select Users

* Indicates a required field.

EMAIL INFORMATION

* To

Available to Select

Jackson, Debra
Roberson, Erica
Roberson_inst, Erica
Roberson_PreviewUser, Erica
Trainer1, Erica
Trainer2, Erica

Selected

Invert Selection Select All

Invert Selection Select All

Invalid Email

Roberson_ta, Erica

From

Erica Roberson_inst - robersoninst@gmail.com (robersoninst@gmail.com)

Subject

Message

Rich text editor toolbar with options for text formatting (bold, italic, underline), paragraph alignment, font color, background color, link, unlink, insert link, insert image, insert video, insert audio, insert table, insert table of contents, and HTML/CSS source code.

Path: p

Words: 0

A copy of this email will be sent to the sender.

Return Receipt

Attachments

[Attach a file](#)


Discussions Example

COURSE MANAGEMENT

- Control Panel
- Content Collection →
- Course Tools** 1
 - Accessibility Report
 - Achievements
 - Announcements
 - Attendance
 - Blackboard Collaborate Ultra
 - Blogs
 - Contacts
 - Content Market Tools
 - Course Calendar
 - Date Management
 - Discussion Board** 2
 - Glossary
 - Goal Performance
 - Goals

Course Content ▾

Build Content ▾ Assessments ▾ **Tools** ▾ 1 Partner Content ▾

 **Ask the Instructor**
Ask general course questions.

Discussion Board 2

Blogs

Journals

Wikis

Assignments Example

The image shows a screenshot of a course content management system interface. At the top, there is a grey header bar with the text "Course Content" and a downward arrow. Below this is a dark blue navigation bar with four main menu items: "Build Content", "Assessments", "Tools", and "Partner Content", each with a downward arrow. The "Assessments" menu item is highlighted with a red box and a red circle containing the number "1". A dropdown menu is open under "Assessments", listing several options: "Test", "Survey", "Assignment", "Self and Peer Assessment", and "SmarterMeasure". The "Assignment" option is highlighted with a red box and a red circle containing the number "2".

Course Content ▾

Build Content ▾ Assessments ▾ Tools ▾ Partner Content ▾

Ask the
Ask genera

Test
Survey
Assignment
Self and Peer Assessment
SmarterMeasure

Introduc

Tests Example

COURSE MANAGEMENT

- Control Panel
- Content Collection →
- Course Tools** 1
 - Accessibility Report
 - Achievements
 - Announcements
 - Attendance
 - Blackboard Collaborate Ultra
 - Discussion Board
 - SafeAssign
 - Self and Peer Assessment
 - Send Email
 - SoftChalk - Synchronize Copied Content
 - SoftChalk Publish with ScoreCenter
 - Tests, Surveys, and Pools** 2
 - Turnitin Direct Assignments
 - Turnitin Direct Helpdesk Tool

Course Content ▾

Build Content ▾ **Assessments** ▾ 1 **Tools** ▾ **Partner Content** ▾

Ask the 2
Ask general
Test
Survey
Assignment
Self and Peer Assessment
SmarterMeasure

Introduc

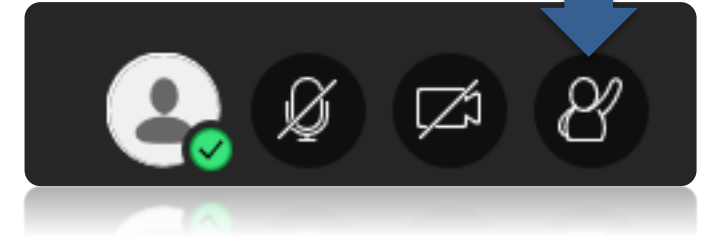
Getting Started with Bb Resources

- [Blackboard – Getting Started – Quick Guide](#)
- [Course Content – Types – Introduction to Basic Content Types](#)
- [Course Content – Discussions – Best Practices](#)
- [Course Content – Assignments – Creating](#)
- [Course Content – Tests – Best Practices for Instructors](#)



Questions?

If you would like to use your microphone to ask a question, please raise your hand and we will turn on your microphone.



Once you have been granted access press the microphone icon to turn on your microphone – **a live microphone will not have a line through the icon.**

