# Course Tools – Goals – Align to Content

In Blackboard, State Standards are called Goals. This handout explains how to align goals to distinct types of content. Additional information can be found on the [Goals page](#) [1] of Blackboard Help (link opens in a new window).

NOTE: If a state standard needs to be updated, please notify the college's Blackboard administrator.

Select a Goal Set

Associate course-specific goals to your course(s) before you start adding goals to content items. Otherwise, every time you search for a goal to add to an item you will have to browse through thousands of other program and course goals first.

1. Go to **Course Tools** on the Control Panel, which is the lower part of the left-hand sidebar in a course.

2. Select **Goals** on the list to begin the association.

   A. Select **Add Association** from the action bar.

   B. In the Browse Goals window, locate the four-letter code for your program and select it.
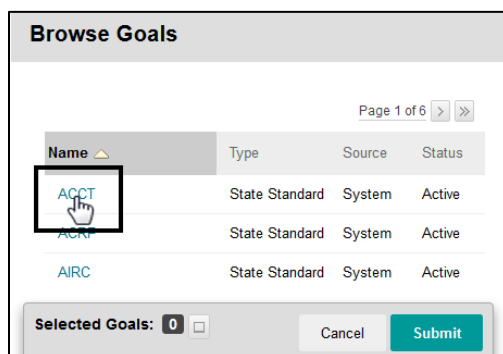
   C. In the next pop-up window, check the box beside the appropriate goals set(s) for your course.
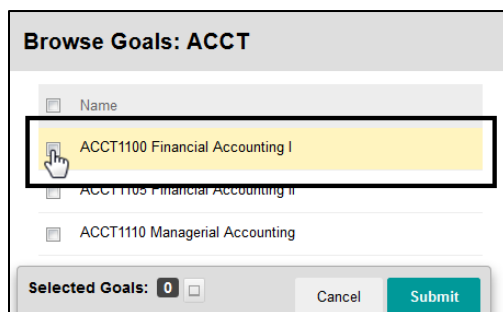
   D. Select **Submit** at the bottom of this pop-up window, and then select **Submit** again to close the Browse Goals pop-up window.

   NOTE: It is normal for there to be a delay before the goals appear in your course.

[1] https://help.blackboard.com/Learn/Instructor/Performance/Goals

Align Goals with General Lesson Items

These are instructions for adding alignments to content items such as folders, pages, links, and files.

1. Select the contextual menu (or item options) icon to the right of the item's title and choose **Add Alignments**.
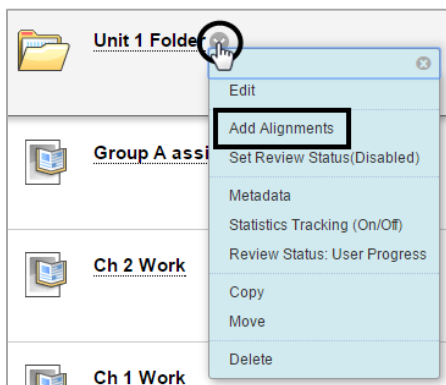
2. The Discover Goals window will appear, and the goal set you previously associated with your course should display as a list.
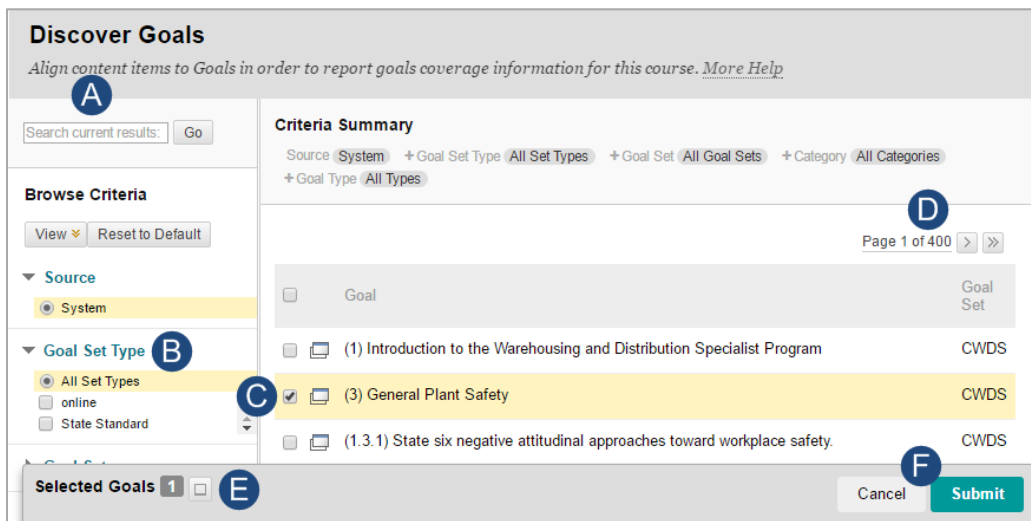
   A. Use the search function in the top left corner of the window to find matching goals.

   B. If necessary, use of the Goal Set Type criterion to filter the list of goals.

   C. Select the check boxes for the desired goals.

   D. If necessary, use the paging option above or below the list to move to the next page, or select the Display All option at the very bottom of the page to see all goals at once.

   E. The number of goals you select appears in the Selected Goals area at the bottom of the screen. Use the Show List icon or link (resembles an open rectangle) to expand the area to view the goals.

   F. Select **Submit** in the bottom right corner of the pop-up window. A green notification bar will appear near the top of the screen confirming that the changes have been saved.

3. The selected goals appear underneath the content item's title in the content area.

❌ ⊘	(5.3.1) Identify techniques that will prevent employee accidents.	CUUL	CUUL1170 Intro to Culinary Nutrition	
❌ ✓	(5.3.2) Describe correct procedures with regard to falls, fires, choking and other emergencies.	CUUL	CUUL1170 Intro to Culinary Nutrition	

A. Select the Remove Alignment icon or link (red X) to the left of an alignment to remove it.

B. Alignments are not visible to students by default. Select the Student Visibility: Off icon (which resembles a circle with a diagonal line) to make the alignment visible. The new Student Visibility: On icon resembles a checkmark.

Align Goals with Discussion Forums and Threads

The options for these items depend on the grade option you chose when you created the forum or thread.

- No Grading in Forum: Align either forums or threads.
- Grade Forum: Set to forum alignments automatically, and you can't change it. The alignments options are grayed out.
- Grade Threads: Set to thread alignments automatically and you can't change it. The alignments options are grayed out.

Your next step is access the forum or thread and add alignments.

1. For forums, select **Alignments** from the action bar and then select the **Add Alignments** option that will appear below it.

2. For threads, the Alignments option appears in the menu at the top of the page when you hover your cursor over that area.

3. Follow the instructions in the "Align goals to general lesson items" instructions above, starting at Step 2.

Align Goals with Blogs, Journals, and Wikis

1. Access a blog, journal, or wiki. I the instructions section, select **Alignments** above the instructions, and select the **Add Alignments** option that will appear immediately below it.
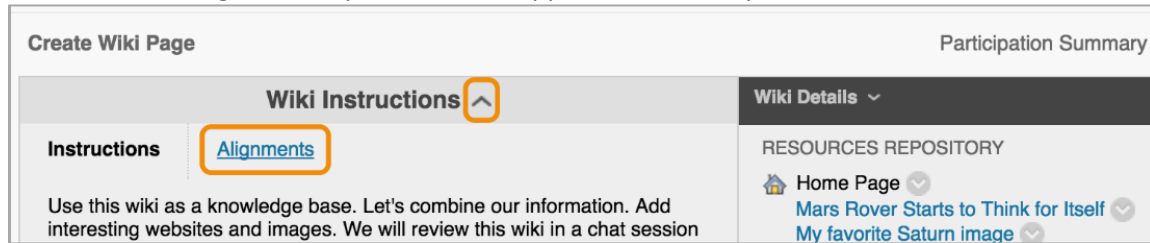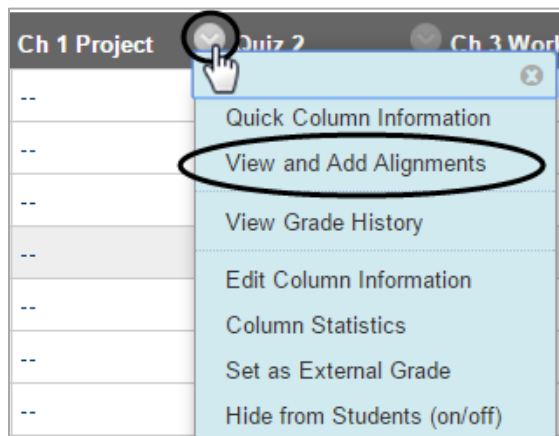

2. Follow the instructions in the "Align goals to general lesson items" instructions above, starting at Step 2.

Align Goals with Individual Test Questions

1. Access the test question's contextual menu and select **Add Alignments**.

2. Follow the instructions in the "Align goals to general lesson items" instructions above, starting at Step 2.

3. To view the goals aligned to individual test questions.

   A. Access the test column's contextual menu and select **Attempts Statistics**.

   B. On the Test Statistics page, goals aligned to each test question appear in the Active Goals section above the questions.

Align Goals with Individual Grade Center Columns

1. Access a column's contextual menu and select **View and Add Alignments**.

2. In the next pop-up window, select **Add Alignments**.

3. Follow the instructions in the "Align goals to general lesson items" instructions above, starting at Step 2.