Course Tools – Accessibility – Blackboard Ally Accessibility Report Introduction

The Blackboard Ally Accessibility (Instructor) Report provides a course summary and overview of the accessibility of a course. It provides a central location for instructors to view and fix accessibility issues in their course(s). This handout will explain how to access, read and utilize the report to initiate correcting accessibility issues.

Accessing the Instructor Report

To access the instructor report, navigate to the Control Panel. Select **Course Tools** and then choose **Accessibility Report** from the list.



Instructor Report Overview

At the top of the report is the course accessibility score and the course name. Scores range from 0% - 100%. Instructors should strive to get their courses as close to 100% accessible as possible.



Underneath the score are two tabs, *Overview* and *Content*.



The Overview tab shows a breakdown of:

- A. All course content
- B. Content with the easiest issues to fix
- C. Fix low scoring content
- D. Remaining issues

		All course content		Content with the easiest issues to fix			
	7	Word document PDF document Image	3 1 1	\checkmark	2	Start	
		Item Link to discussion topic	1 1 Start	~ °	Fix low scoring content	Start	
Remainir	ng issues						
↓ Severity	Issue					Content affected	
A	The document contains images without a description					1	>
	The document does not have a language set					1	>

Overview: All Course Content

In the *All course content* module instructors can see how many content items exist in the course along with the content item types.



Select **Start** to go to the Content tab to review and fix the items. The Content tab shows the following:

- A. The name of the content item.
- B. The type of content item.
- C. The number of issues the content item has.
- D. The accessibility score for the content item.

Ove	rview Content		
Name		Issues	↑ Score
	scuba diver ipg A Image B	1	♠ 25%
DOC	About TCSG_Sample Text_inaccessible.docx Word document	2	S 32%
PDF	Challenge3_Scan1.pdf PDF document	4	♠ 59%
	About TCSG Item	0	A 100%

Select an item to navigate to the instructor feedback panel to initiate correcting accessibility issues.

Overview: Content with the easiest issues to fix & Fix low scoring content

The next area on the *Overview* tab is *Content with the easiest issues to fix* and *Fix low scoring content*. Select the **Start** buttons to begin correcting these issues.

	Content with the easiest issues to ${f 2}$	fix Start
Ś	Fix low scoring content	Start

Remaining Issues

At the bottom of the report is a list of the remaining issues in the course. The issues are prioritized from severe to minor.

lcon	Severity	Description
0	Severe	These issues are the greatest risk to accessibility and require the most attention. ¹
	Major	These issues impact accessibility, and while not severe, require attention. ¹
•	Minor	These issues should be considered for a better accessibility score. ¹

The *Content Affected* column shows the number of content items with that issue. Select an issue to view the content items affected and begin correcting the issues.¹

← Back to overview						
Name				Issues	↑ Score	A
About TCSG_Sample Text_inat Word document	ccessible.docx			2		
						The document contains
	Previous	1	Next			images without a description

 $^{^{1}\,}https://help.blackboard.com/Ally/Ally_for_LMS/Instructor/Course_Accessibility_Report$